

Date: Wednesday, 8 May 2024

Time: 8.30am – 12.00pm

Venue: Community Health Meeting Room, Wauchope District Memorial Hospital

ATTENDANCE AND DECLARATIONS

Welcome and Acknowledgement of Country: Mr P. Treseder AO

Attendance: Mr P. Treseder, Hon L. Hartsuyker, Mr M. Coulter, Mrs J. Zirkler, Mrs S. McGinn, Mr G. Humphreys, Dr J. Beange, Dr S. Salindera (TEAMs)

Apologies: Mrs T. Singleton, Dr V. Delpech

Observers: Mr S. Dowrick, Mr J. Slaven, Ms R. Martin, Ms D. Kruk, Ms L. Lawrence (Minutes)

Declarations of Interest: Nil

ITEM 1. MINUTES AND ACTION TABLE

1.1	Minutes of Governing Board Meeting, 10 April 2024 Resolution(s): Mid North Coast Local Health District's (MNCLHD) Governing Board (the Board) endorsed Minutes of the 10 April Board meeting.
1.2	Action Table May 2024 Resolution(s): The Board accepted progress against action items.

ITEM 2. STAFF / PATIENT STORY

2.1 NIL

ITEM 3. FOR DISCUSSION

3.1	Financial Sustainability Plan update Resolution(s): The Board was updated on the performance of MNCLHD's financial sustainability plan via an in-camera session
3.2	Chief Executive (CE) Summary Resolution(s): The Board accepted the CE's Summary and verbal update on the 'Questions on Notice' taken from the April Board meeting. Action(s): CE to follow up the wording about electing to be a public vs private inpatient in medical administration VMO letters.
3.3	Cyber Security update Resolution(s): The Board reviewed the report, acknowledging the progress made, and also noted the continued level of risk in the cyber security space, within MNCLHD.

ITEM 4. FOR ENDORSEMENT

4.1 NIL

ITEM 5. STANDING ITEMS

5.1	<p>Governing Board Chair's Report – verbal update</p> <ul style="list-style-type: none"> Financial Recovery Plan (Phase 2) has been sent to Ministry of Health (MOH) and MNCLHD will now attend a joint meeting for discussion of the Plan. Suggested itineraries have been shared with Commissioner Beasley, for the anticipated September roadshow visiting our region as part of the Special Commission of Inquiry into Health Funding. Chair and CE met with University New South Wales (UNSW) Vice Chancellor and signed an historic joint Memorandum of Understanding (MoU) with MNCLHD. The MOU will help identify potential collaborative research opportunities and place undergraduate students in local rural health facilities. Chair and CE met with both Medical Staff Council Chairs, ensuring a One District approach. Recent meeting with North Coast Police Superintendent, Shane Cribb, for continued community connection. Board member, Dr Jenny Beange is not renewing her Governing Board membership post December 2024.
5.2	<p>Board Member Staff Meetings</p> <p>Resolution(s): Nil</p>
5.3	<p>Enterprise Risk Report</p> <p>Resolution(s): The Board discussed and accepted the report.</p>
5.4	<p>MNCLHD Organisational Report (Service Agreement)</p> <p>Resolution(s): The Board discussed the report, noting the deterioration of several Key Performance Indicators (KPIs) over the last few months. The Board were reassured knowing the CE has a scheduled refocus session with the Leadership Team (LT) in June.</p>

ITEM 6. PRESENTATIONS

6.1	<p>Preventing Racism and Sexual Harassment presentation – Taresa Rosten and Hayley Owen</p> <p>Resolution(s): The Board thanked Taresa and Hayley for the educational presentation, praising the excellent work being done with MNCLHD's anti-racism campaign, "Racism. It Stops with Me".</p> <p>Action(s): Board members are invited to attend further racism prevention training with LT on 11 June 2024.</p>
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6.2	Aboriginal Health and Primary Partnerships Directorate Report – Robyn Martin Resolution(s): The Board noted the Directorate paper and thanked Robyn and her team for the in-depth and informative report.
ITEM 7. OPEN DISCUSSIONS	
7.1	NIL
ITEM 8. SUB-COMMITTEES AND CLINICAL COUNCILS – TO BE TAKEN AS READ	
8.1	Board Sub-Committee: Finance and Performance (F&P) Resolution(s): The Board accepted the April Chair’s Summary, March endorsed minutes and reports.
8.2	Board Sub-Committee: Health Care Quality Committee (HCQC) Resolution(s): The Board accepted the March Chair’s Summary and endorsed minutes.
8.3	Board Sub-Committee: Medical Dental Appointments Advisory (MDAAC) Resolution(s): The Board accepted the March Chair’s Summary and endorsed minutes.
8.4	Board Sub-Committee: Local Health Advisory Council (LHAC) Resolution(s): The Board accepted the February meeting Summary and endorsed minutes.
8.5	Board Sub-Committee: People and Culture (PAC) Resolution(s): The Board accepted the March Chair’s Summary and endorsed minutes.
ITEM 9. GENERAL BUSINESS / CORRESPONDENCE (TO BE TAKEN AS READ)	
9.1	Correspondence to the Board Resolution(s): The Board discussed recent correspondence to the Governing Board.
ITEM 10. GOVERNING BOARD REFLECTIONS	
10.1	The Board considered discussions reflecting on the presentations and information provided.
ITEM 11. CLOSE AND NEXT MEETING	
11.1	The meeting closed at 11.45am.
11.2	Next meeting – Wednesday, 12 June 2024 Location: Port Macquarie Base Hospital



MID NORTH COAST LOCAL HEALTH DISTRICT GOVERNING BOARD MEMBERSHIP

Peter Treseder AO	Chair
Mr Luke Hartsuyker	Deputy Chair
Dr Jennifer Beange	
Michael Coulter	
Gary Humphreys	
Susan McGinn OAM	
Dr Shehnarz Salindera	
Tracy Singleton	
Jennifer Zirkler	

Secretariat

Laney Lawrence	Governing Board Support Coordinator
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Right of Audience and Debate

Stewart Dowrick	Chief Executive
Delwyn Kruk	Manager Governance and Executive Services

DECLARATION OF INTEREST

Governing Board members are responsible for disclosing circumstances that give rise or may give rise to actual, potential or perceived conflicts of interest. Declarations are to be submitted to the Board Secretary in writing prior to the meeting. The Board will determine the appropriate course of action, which may include the member leaving the meeting for the duration of the item or abstaining from discussion and/or decision.

IT IS NOTED THAT ALL GOVERNING BOARD PAPERS AND DISCUSSIONS ARE CONFIDENTIAL

ROLES AND RESPONSIBILITIES OF THE GOVERNING BOARD

The Board provides governance oversight for the local health district, not day-to-day management, or operations. The Board is focused on leading, directing and monitoring the activities of the local health district and driving overall performance. The specific functions of the Board are outlined in the Board Charter (available in Diligent resources) and in Section 28 of the Health Services Act 1997. The Board Chair also has an oversight role in respect of the Chief Executive, in relation to appointment, annual performance agreement and annual performance review as provided for under the Health Executive Service Framework.

GOVERNING BOARD REFLECTION

1. Did we spend the most time on the most important things?
2. Did we add value?
3. How could we have done things better?
4. Any feedback for management?