

MNCLHD My Health Learning Mandatory Training Update

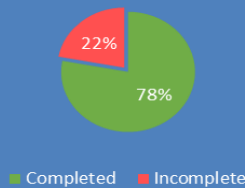


March 2021

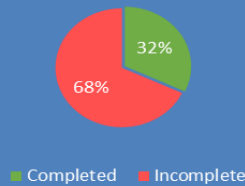
MNCLHD Mandatory Training Compliance

Current compliance rate at 28 February 2021 is approximately 78% across all staff and all training requirements.

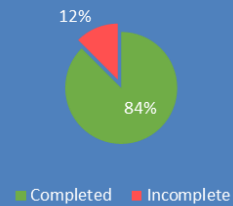
Compliance ALL Staff



Compliance Medical Staff



Compliance CORE Training



NEW Mandatory Training Targeting

The Mandatory Training Standing Committee (MTSC) has endorsed the following **new mandatory training**:

- **ims+ How to Notify an Incident (Course Code: 259009870)**

ims+ How to Notify an Incident training will be state-wide targeted (red-flagged) from 19 March 2021. The new ims+ How to Notify an Incident module was developed to replace the mandatory IIMS Notifier Training. **All staff must complete the new ims+ training**, regardless of their completion status against IIMS Notifier Training. Training is to be completed once-only and the duration is between 30-45 minutes. IIMS Notifier Training will no longer be available on My Health Learning after 19 March 2021. A comprehensive list of training materials can be found on the ims+ intranet site: <http://imsplus.health.nsw.gov.au/>

- **COVID-19 Vaccination Training Program for Clinical staff - Learning Pathway**

Only staff who have been selected and authorised in MNCLHD to administer or manage COVID-19 vaccines are required to complete the following **core** modules, targeted as at 3 March 2021:

- Vaccine Storage and Cold Chain Management (155487019)
- National COVID-19 Vaccination Training Program
 1. COVID-19: An introduction (25 minutes)
 2. Handling and storage (40 minutes)
 3. Communication and purpose (40 minutes)
 4. Multi-dose vial (MDV) training and delivery (25 minutes)
 5. Documentation and reporting (25 minutes)
 6. Safety surveillance and reporting of adverse events following immunisation (30 minutes)

*Additional Modules:

Additional Module 1: PfizerBioNTech vaccine

Additional Module 2: Oxford/AstraZeneca vaccine

The training is accessible via covid19vaccinationtraining.org.au

Completion Certificates are to be sent to MNCLHD-NMW-EA@health.nsw.gov.au and will be uploaded to My Health Learning as a priority.

Non-clinical staff working in vaccination clinics will be targeted in 'COVID-19 Vaccination Training program for Administrative and non-clinical staff'



Health
Mid North Coast
Local Health District

MNCLHD Endorsed Training

Staff required to complete this training have already been assigned and can complete via their My Health Learning Current Learning profile.

- **MNCLHD Immunisation Nurse Learning Pathway**

This pathway has been assigned to all identified immunisation nurses within MNCLHD. This pathway incorporates the requirements of Basic Life Support, Vaccine storage and eMeds modules which are essential for staff working in with the Vaccination Program.

- **MNCLHD Respiratory Protection Program**

The MNCLHD Respiratory Protection Program is a long-term strategy which aims to protect staff from pathogens spread via airborne and droplet transmission routes. This pathway has been assigned to appropriate staff in the clinical setting.

It is recommended that staff complete the following training to maximise their protection:

- MNCLHD Local Induction to PPE (donning and doffing competency)
- 319438161 – Donning and fit checking of P2 or N95 mask in NSW
- 294450660 – Personal protective equipment for combined transmission-based precautions
- 46777047 – Infection control prevention and control practices
- 253093581 – Infection control transmission-based precautions

My Health Learning Quick Tips

How to Search the MHL Catalogue

Log into My Health Learning

Move mouse over 'Catalogue' Menu

Click 'Search'.

You can search for any course in the Catalogue Search page, using the different options available. Search by Keyword, course code, delivery method or category.

If the course is within your 'My Current Learning' page, click the course name to view more details and dates.

Troubleshooting – if you are having difficulty playing a module, system glitches and completions not recording, it is likely a browser related issue. [Click here](#) to review common browser checks to complete on your workstation.

Help feature and Sara Request – [click here](#) to view MHL Help & Frequently Asked Questions as well as how to complete a SARA request for MHL tech issues.

How to run a report in Manager Role – [click here](#) to access the Manager Quick Reference Guide

Further documents, templates and information can be found [here](#).

Mandatory Training Opportunities

Click on the links below to enrol into required training.

- [MNCLHD Combined Fetal & Maternal Safety Program](#)
For all Obstetrics and Maternity Staff.
- [MNCLHD Respecting the Difference Cultural Awareness Training](#)
Opportunities in Port Macquarie and Coffs Harbour.
- [Child Protection Targeted Training](#)
New Face to Face Classrooms added
- [Between the Flags - Tier 2 workshop \(PAEDIATRIC - DETECT junior\) - Nursing and Medical](#)
Pre-requisites modules apply
- [Violence Prevention - Personal Safety](#)
Pre-Requisite Module - Violence Prevention and Management - An Introduction to Legal and Ethical Issues (39964595) must be completed before you can enrol.
- [Violence Prevention – Team Restraint \(Mental Health & Designated Staff\)](#)
Pre-Requisite Face To face workshop – Violence Prevention – Personal Safety must be completed before you can enrol.

If you are unsure what mandatory training is required, log into [My Health Learning](#) and select 'Home' or 'My Current Learning'. Please discuss all enrolments with your direct line manager.

Contact the My Health Learning Administrator:

If you are having technical difficulties, [Click here to 'Create an Incident'](#) in SARA. Your request will be triaged and actioned by the LMS Administrator as soon as possible.

For all other enquiries please email: MNCLHD-MyHealthLearning@health.nsw.gov.au



Health
Mid North Coast
Local Health District